

Photographer Job Description

1/19/2021

Skills:

- E-mail access, basic photography, upload and download photos to the computer, basic photo editing

Equipment:

- Smart phone or digital camera

Purpose:

- The Photographer takes photos of members, activities, and events for use in the various publications that include the newsletter, directory, web site, etc.

Duties:

- Take photos of new members for the directory
- Take update photos of existing members as necessary
- Take photos of the various activities (bowling, golf, fishing, etc.)
- Collect photos from activity participants when the Photographer isn't able to attend
- Take photo of speaker and award
- Take snapshot of Zoom participants and speakers